



DEPARTMENT OF THE NAVY
NAVY ENVIRONMENTAL HEALTH CENTER
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PORTSMOUTH VA 23708-2103

NAENVIRHLTHCENINST 4100.3B
RM
07 OCT 2002

NAENVIRHLTHCEN INSTRUCTION 4100.3B

Subj: ENERGY CONSERVATION PROGRAM

Ref: (a) BUMEDINST 4100.3
(b) NAVMEDCENPTSVANINST 4100.1D

1. Purpose. To establish policy, goals, objectives, responsibilities and guidelines for the Navy Environmental Health Center (NAENVIRHLTHCEN) Energy Conservation Program. To encourage and promote conservation of all energy resources by command employees.
2. Cancellation. NAENVIRHLTHCENINST 4100.3A
3. Scope. This instruction is applicable to the Navy Environmental Health Center Home Office. All Navy Environmental and Preventive Medicine Units, Navy Disease Vector Ecology and Control Centers, Navy Drug Screening Laboratories and the NAENVIRHLTHCEN Detachment will develop Energy Conservation Plans in accordance with reference (a) and local host directives.
4. Background. Reference (a) outlines the Bureau of Medicine and Surgery's goals, objectives and responsibilities for managing energy resources. We need to be aware of our energy consumption and exercise prudent conservation efforts.
5. Policy. NAENVIRHLTHCEN personnel shall be actively and visibly committed to energy conservation. Each Director is responsible for the energy conservation effort in his/her work area.
 - a. Energy Conservation Manager (ECM). An ECM shall be identified to assist and advise the Commanding Officer on all matters concerning energy conservation. The duties of the ECM include:
 - (1) Coordinate an energy conservation program using guidelines set forth in reference (a), (b), and this instruction.
 - (2) Represent the NAENVIRHLTHCEN at appropriate energy conservation workshops, seminars, and meetings.
 - (3) Maintain and provide liaison with Navy Medical Center Portsmouth on matters pertaining to energy conservation and use.

6. Objectives

- a. Attain maximum practical energy conservation.
- b. Raise the command's level of consciousness of the need to conserve energy in all forms.
- c. Encourage the development of innovative ideas and alternative work methods to reduce energy consumption.
- d. Use, where feasible and economically practical, alternate methods to reduce energy consumption.
- e. Expedite reporting of all utility/energy waste to facilities.

7. Action. All personnel must comply with this instruction. The implementation and success of this policy are dependent on the effort of each individual.



D. M. SACK

Distribution: (NAVENVIRHLTHCENINST 5215.2P)

List V (ALL NAVENVIRHLTHCEN Personnel)

VI (NAVENPVNTMEDU's)

VII (NAVDISVECTECOLCONCEN's)

VIII (NAVENVIRHLTHCEN DET)

IX (NAVDRUGLAB's)